

William Monroe High School and William Monroe Middle School

Parent Drop Off and Pick-Up Procedures for 2009 – 2010

Middle School

1. The middle school doors will open at 7:40 am for parents who drive their children to school.
2. Students can enter the building in the mornings through the main entrance at the circle or through the cafeteria doors. Students entering through the cafeteria doors should be dropped off in the old bus lane. (**The School Resource Officer will not be directing traffic at the crosswalk.**)
3. In the afternoons, parents should park in the old bus lane in front of the middle school for student pick-up. Students for parent pick-up will be released on the first bell (approximately 2:50 pm).

High School

1. The high school doors will open at 7:30 am for parents who drive their children to school.
2. Students arriving before 7:40 am should enter through the cafeteria doors. After 7:40 am, students can enter school through the main, gym or cafeteria door entrances. Students should be dropped off in the old bus lane in front of the high school.
3. In the afternoons, all parent pick-ups for high school students will be in front of the middle school in the old bus lane. High school students will be released on the first bell which will ring at approximately 3:00 pm. (**Students may not be picked up in front of the high school or in the cafeteria parking lot.**)